

Employment Application



Programs, services, and employment are equally available to everyone.
Please inform Human Resources Department if you require reasonable accommodation for the application or interview.

Email completed application to: info@OutsideLandscapeGroup.com or call for more information: [770-754-1188](tel:770-754-1188)

Applicant Data

Position or Job Title: _____

How were you referred to us? _____

First Name: _____ Last Name _____ Middle Initial _____

Street Address: _____ Unit or Apartment _____

City: _____ State _____ Zip Code _____

Phone: _____ 2nd Phone: _____

Email: _____ Date Available to Start: _____

Social Security Number: _____ - _____ - _____ Driver's License Number: _____

Salary Requirements: _____

If you are under 18 years of age, can you provide a work permit? Yes No If No, please explain: _____

Have you ever worked for this company? Yes No If Yes, when? _____

Are you legally allowed to work in the United States? Yes No _____

Type of employment desired? Full-Time Part-Time Temporary Seasonal

Have you ever pleaded guilty, no contest or been convicted of a crime? Yes No

If yes, give dates and details: _____

Answering Yes to these questions does not constitute an automatic rejection for employment. Date of the offense, seriousness, and nature of the violation, rehabilitation, and position applied for will be considered.

Summarize Your Special Skills or Qualifications

Previous Employment (begin with the most recent position)

Dates of Employment: From _____ / _____ / _____ To _____ / _____ / _____

Company Name: _____ Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Supervisor's Name: _____

Your Job Title and Responsibilities: _____

Your Starting Salary: _____ Your Ending Salary: _____

Reason for Leaving: _____

May we contact this employer for a reference? Yes No

Dates of Employment: From _____ / _____ / _____ To _____ / _____ / _____

Company Name: _____ Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Supervisor's Name: _____

Your Job Title and Responsibilities: _____

Your Starting Salary: _____ Your Ending Salary: _____

Reason for Leaving: _____

May we contact this employer for a reference? Yes No

Dates of Employment: From _____ / _____ / _____ To _____ / _____ / _____

Company Name: _____ Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Supervisor's Name: _____

Your Job Title and Responsibilities: _____

Your Starting Salary: _____ Your Ending Salary: _____

Reason for Leaving: _____

May we contact this employer for a reference? Yes No

I certify that my answers are true and complete to the best of my knowledge. I authorize you to make such investigations and inquiries of my personal, employment, educational, financial and other related matters as may be necessary for an employment decision. I hereby release employers, schools, or individuals from all liability when responding to inquiries in connection with my application.

In the event that I am employed, I understand that false or misleading information given in my application or interview(s) may result in discharge.

Signature of Applicant: _____

Date: _____